

# **Inverclyde Juvenile Pipe Band**

## **CONSTITUTION**

### **1. Name of Band**

The Band shall be called "**Inverclyde Juvenile Pipe Band**".

### **2. The Objects of the Band**

The objects of the band shall be to advance the education of the public in the art of Bagpipe playing and Drumming by the presentation of public performances and other related activities and in furtherance thereof.

- Regenerate Piping and Drumming in the Inverclyde area.
- Form a competitive Novice Juvenile / Juvenile pipe band.
- Set and maintain high standards of performance.
- Offer the young people of the Inverclyde the opportunity to be taught piping and drumming by experienced / respected tutors, and thereby nurture a team spirit.
- Educate and encourage Bagpipe and drum care and maintenance.

### **3. Membership**

- a) Membership of the pipe band will consist of children regardless of social circumstance and are registered with the Royal Pipe Band Association (RSPBA) as members of the Inverclyde Juvenile Pipe Band.
- b) Membership can only be given to children who are under the age of eighteen, who have reached an acceptable standard of performance as determined by the Pipe Major / Drumming Instructor of the band.
- c) The positions of Honorary Chairman, Honorary Secretary / Treasurer shall be awarded to persons who have contributed significantly in the development of the band and its membership. Honorary members will have the voting rights of normal band members. In the absence of the Chairman, Treasurer / Secretary, honorary members may be asked to mediate in order to conduct the business of the band.

### **4. Termination of Membership**

- a) Membership will be terminated, when the member has reached the age of eighteen years in accordance with RSPBA rules.
- b) No member shall be released to continue with another band, unless all known band debt or subscription arrears are paid in full.

## **5. Committee**

- a) The Committee of Inverclyde Juvenile Pipe Band shall consist of 6 voting members. The committee amongst their own number shall appoint office bearers.
- b) The Office Bearers of the pipe band shall consist of the following:
  - Chairperson
  - Pipe Major
  - Drumming Instructor
  - Piping Tutor
  - Secretary
  - Treasurer
- c) Each member of the committee shall have one vote. Decisions shall be made by a majority of votes. In the case of an equality of votes, the Chairperson shall have a second or casting vote.
- d) No committee member shall serve more than 3 years with the exception of Pipe Major, Drumming Instructor, Piping Tutor and Treasurer.
- e) The quorum necessary for the transaction of Inverclyde Juvenile Pipe Band business by the Committee shall be 3 voting members of the Committee as constituted.
- g) The Committee shall meet no less than twice per year, dates and times to be fixed by the Committee.

## **6. Meetings**

- a) Annual General Meeting of the band will be held in October each financial year, during which committee members will be elected by majority vote of those attending.
- b) Special General Meetings may only be called following written representation from 20% of the current membership.
- c) A quorum of 7 members is necessary for the transaction of business at an Annual General Meeting or a Special General Meeting.

## **7. Administration**

The Secretary and Treasurer of the committee shall be responsible for the day to day administration of the band. The Pipe Major shall be responsible for fulfilling the aims and objectives of the band.

## **8. Alterations of Constitution**

- a) Changes in the constitution can only be made at an Annual General Meeting or a Special General Meeting by a majority vote.
- b) Proposals for changes in the constitution can be made only by a member of the band or of its committee and must be submitted to the Secretary in writing, having proposer and seconder, at least 14 days in advance of the General Meeting.

## **9. Equipment**

- a) All musical equipment and uniforms belonging to the band, shall remain the property of the Inverclyde Juvenile Pipe Band and held by the committee as trustees.
- b) All band members are responsible for the care and maintenance of band equipment. Members shall meet the cost of any loss or damage to equipment caused by them.

## **10. Subscription**

Each band member will pay a subscription. The nominal sum and frequency of payment shall be agreed at the Annual General Meeting.

## **11. Behaviour of Band Members**

Members are expected to conduct themselves in a manner acceptable to the committee. Unacceptable behaviour or standard of dress may lead to reprimand or dismissal.

## **12. Assets and Liabilities**

The Treasurer shall be responsible for proper books of account in respect of:

- a) All sums of money received and expended by Inverclyde Juvenile Pipe Band, and the manner in respect of which receipts and expenditure take place.
- b) All sales and purchases of goods and services by Inverclyde Juvenile Pipe Band.
- c) Auditors shall be appointed at the Annual General Meeting.
- d) The Treasurer shall provide an audited Annual Statement of account at the Annual General Meeting.
- e) The financial year shall be twelve months from 1st October to 30th September.
- f) Signatories of the Inverclyde Juvenile Pipe Band Bank Account shall be the Chairman, Treasurer, Pipe Major and one other committee members (2 out of 4 signatures necessary).

### 13. Winding Up

- a) If upon winding up of the Inverclyde Juvenile Pipe Band there remains after settlement of all debts any property whatsoever, the same shall not be paid to any member of The Inverclyde Juvenile Pipe Band but shall be transferred to some other charitable institution to be determined by the members of the Inverclyde Juvenile Pipe Band committee at or before time dissolution.
- b) No member of the band shall be held liable for any debts outstanding at the time of dissolution.
- c) Any moneys obtained through sponsorship or grants still in band funds at the time of dissolution shall be returned to the originator.

### 14. Declaration

We hereby certify that this document is a true copy of the Inverclyde Juvenile Pipe Band constitution.

Signed: Lorna McDaid

Capacity: Secretary

Address: 8a Esplanade

Greenock

PA16 7XW

Date: 19 / 10 / 15

Signed: [Signature]

Capacity: CHAIRMAN

Address: 29 FORT MATILDA PLACE

GREENOCK

PA16 7TU

Date: 19 / 10 / 15